

Public Schedule Effective November 24, 2008
All programs listed in date order

Course Name	What's Included?	Offerings
Full Synchronous Learning Expert Certification Cost: \$3000	1. Synchronous Facilitation Certificate 2. Synchronous Design Certificate 3. Capstone Certificate	<p><u>Option 1:</u> (Tuesdays 2:00 - 4:00 pm)</p> <ul style="list-style-type: none"> ☉ Facilitation Certificate: January 13 – February 10 2009 ☉ Design Certificate: March 10 – April 21 2009 ☉ Capstone Certificate: July 14-July 28 2009 <p><u>Option 2:</u> (Mondays 2:30 – 4:30 pm)</p> <ul style="list-style-type: none"> ☉ Facilitation Certificate: March 2 – March 30 2009 ☉ Design Certificate: May 4 – June 22 2009 (No Class May 25) * ☉ Capstone Certificate: Aug 17 - 31 2009 <p><u>Option 3:</u> (Wednesdays 2:00 – 4:00 pm)</p> <ul style="list-style-type: none"> ☉ Facilitation Certificate: June 3 – July 1 2009 ☉ Design Certificate: July 29 – September 9 2009 ☉ Capstone Certificate: December 2 - December 16 2009 <p><u>Option 4:</u> (Tuesdays 2:30 – 4:30 pm)</p> <ul style="list-style-type: none"> ☉ Facilitation Certificate: September 1 – September 29 2009 ☉ Design Certificate: October 27 – December 8 2009 ☉ Capstone Certificate: February 9 – February 23, 2010
Synchronous Facilitation Certificate Cost: \$1000	1. Keeping Your Audience Engaged 2. Be A Broadcaster 3. Synchronous Team Teaching 4. Preparation And Practice 5. Live Event Disaster Recovery 6. Delivering Your First Synchronous Event (independently scheduled)	<p>January 13 – February 10 2009 (Tuesdays) from 2:00pm – 4:00pm New York time</p> <p>Facilitation Certificate: March 2 – March 30 2009 (Mondays) from 2:30 – 4:30PM New York Time</p> <p>June 3 – July 1 2009 (Wednesdays) from 2:00pm – 4:00pm New York time</p> <p>September 1 – September 29 2009 (Tuesdays) from 2:30 – 4:30 pm New York time</p>
Synchronous Design Certificate Cost: \$1200	1. Designing Collaborative Synchronous Exercises 2. Creating Collaborative Synchronous Exercises Using Whiteboards And Chat 3. Creating Collaborative Synchronous Exercises Using Application Sharing 4. Creating Collaborative Synchronous Exercises Using Breakout Rooms 5. Creating Collaborative Synchronous Exercises Using Synchronized Web Browsing 6. Designing Programs for Playback 7. Creating Participant and Facilitator Materials for the Blended Classroom 8. Design Project (independently scheduled)	<p>March 10 – April 21 2009 (Tuesdays) from 2:00pm – 4:00pm New York time</p> <p>Design Certificate: May 4 – June 22 2009 (Mondays) from 2:30 – 4:30PM New York Time (No Class May 25) *</p> <p>July 29 – September 9 2009 (Wednesdays) from 2:00 – 4:00PM New York Time</p> <p>October 27 – December 8 2009 (Tuesdays) from 2:30pm – 4:30pm New York time</p>

Course Name	What's Included?	Offerings
Capstone Certificate Cost: \$800	<ol style="list-style-type: none"> Applying Learning Styles Theory and Bloom's Taxonomy to Synchronous Training Design Evaluating Synchronous Training Implementing Synchronous Training In Your Organization Final Practicum (independently scheduled) 	February 3 – February 17 2009 (Tuesdays) from 2:00pm – 4:00pm New York time July 14 – July 28 2009 (Tuesdays) from 2:00pm – 4:00pm New York time August 17 – August 31 (Mondays) from 2:30pm – 4:30pm New York time December 2 – December 16 (Wednesdays) from 2:00 – 4:00pm New York Time February 9 – February 23 2010 (Tuesdays) from 2:30pm – 4:30pm New York time
Expert Synchronous Producer Certificate Cost: \$549	<ol style="list-style-type: none"> Supporting The Facilitator Communicating Effectively As A Producer Producer Preparedness 	January 26 – February 16 2009 (Mondays) from 11:00am – 1:00pm New York time April 28-May 19 2009 (Tuesdays) from 2:30pm – 4:30pm New York time October 15-November 5 2009 (Mondays) from 2:30pm – 4:30pm New York time
Synchronous Trainer's Survival School Cost: \$249	<ol style="list-style-type: none"> Tips for Teaching Synchronously Elements of Synchronous Design 	May 12 & 14 2009 from 2:00pm – 4:00pm New York time October 7 & 8 2009 from 2:00pm – 4:00pm New York time
Effective Application Training Delivered Via The Virtual Classroom Cost: \$499	<ol style="list-style-type: none"> How to teach application training with using the application Effective Demonstrations: Keeping The Conversation Going Participant Hands-On: Ensuring Learning Occurs 	February 2-February 16 (Mondays) from 2:00pm-4:00pm New York time April 27-May 11 2009 (Mondays) from 2:00pm-4:00pm New York Time July 20-August 3 2009 (Mondays) from 2:00pm-4:00pm New York Time October 21-November 4 2009 (Wednesdays) from 2:00pm-4:00pm New York Time