PART A

READING THE AUDIENCE USING VIRTUAL CLASSROOM TOOLS

- See learners through use of virtual classroom tools
- Read learners’ nonverbal body language
- Interact with and engage your audience

CREATING RELATIONSHIPS AND AUDIENCE ENGAGEMENT

- Recover from virtual disasters
- Conquer live online learning challenges
- Manage mixed mode and mobile audiences

MANAGING THE VIRTUAL CLASSROOM EXPERIENCE

KEEPING LEARNERS ENGAGED

DEVELOPING INSTRUCTIONAL PARTNERS

ENSURING YOUR SUCCESS IN THE VIRTUAL CLASSROOM

- Prepare to deliver a virtual classroom event
- Practice with teachback partner
- Finalize approach during coaching session with an expert facilitator
- Demonstrate new skills during final evaluation

PART B

KEEPING LEARNERS ENGAGED

DEVELOPING INSTRUCTIONAL PARTNERS

ENSURING YOUR SUCCESS IN THE VIRTUAL CLASSROOM

This program will conclude with a preparation and practice coaching session during which learners actively apply their new facilitation skills! You don’t want to miss this opportunity for personalized evaluation feedback from a facilitation specialist during a live teachback to your peer group. The complete series includes a self-assessment midway through and a comprehensive facilitation assessment at the conclusion.
LEARNING OBJECTIVES

The Virtual Classroom Facilitation Mastery Series is focused on providing hands-on, immersive experiences so new facilitators can master the skills being taught.

At the end of this series, learners will be able to:

1. Utilize virtual classroom tools to facilitate communication, collaboration, and engagement
2. Create and build relationships in the virtual classroom to ensure audience engagement
3. Use voice, specific questioning techniques, and specialized facilitation techniques to create relationships with learners
4. Identify the benefits and opportunities of virtual partnerships
5. Employ a simple four-step disaster recovery process in the virtual classroom
6. Manage mobile and mixed delivery mode learner audiences
7. Prepare for interactive virtual facilitation
8. Deliver an engaging virtual lesson

FINAL PROJECT

With a partner, learners will conduct a live one-hour online event in the virtual classroom. The final teachback must be completed within 30 days of your final live training lesson. Feedback and coaching will be provided by an InSync Teachback Specialist who will also assess your final teachback. This is a pass/fail requirement for certificate award.

IS THIS THE RIGHT LEARNING PROGRAM FOR YOU?

This program is targeted towards those whose current or future job responsibilities include facilitating virtual online sessions for internal or external clients in the virtual classroom. Additionally, instructional designers or training professionals looking to understand the unique role of the virtual online facilitator will benefit from this program.

OUR LEARNERS SAY IT BEST

I had a completely rewarding experience with InSync Training’s Virtual Classroom Facilitator program. I learned what’s required to be a fully prepared virtual classroom facilitator, and how to set my learners up for success in this training environment. I found the program to be rewarding – the facilitators practiced what they preached, the content taught me new information about pre-learning event preparation, and the support materials were helpful. Whether you are brand new to the virtual classroom, or like me, have previous experience, I recommend taking this course.

- Philip Sigler

CONVINCE YOUR BOSS

Need to make a business case for this investment in your personal development?

Established reputation. InSync Training established the first virtual facilitator training program in 2000, and has certified over 4,200 virtual facilitators since that time.

Best in class (and the best class!). You not only get personalized instruction and best practices, you get multiple opportunities to practice skills and develop mastery. When you complete this program, you are ready to teach in the virtual classroom.

Proven mastery. The unique personal coaching and intensive teachback process provides the opportunity to apply what you’ve learned and receive immediate feedback about your delivery.